

ORANGE CENTER SCHOOL DISTRICT  
3530 South Cherry  
Fresno, CA 93706

Board of Education Meeting  
UNADOPTED MINUTES  
March 13, 2019  
6:00 p.m. – In the school library

**1.0 CALL TO ORDER**

1.1 The regular session of the Board of Education Meeting was called to order at 6:03 p.m., by the Board President Veronica Thomas. The flag salute was led by Veronica Thomas.

1.2 Board Members Present:

Christina Cerrillo  
Panfilo Cerrillo  
Melinda Morales  
Veronica Thomas

Board Member Absent:  
Veronica Salazar

**2.0 INTRODUCTION OF VISITORS**

2.1 Margaret Irwin, Michele Smith

**3.0 MINUTES**

3.1 Approval of the Unadopted Minutes of the February 13, 2019 Board of Education Meeting, as presented.  
MSC (C. Cerrillo, Morales).  
Ayes: 4      Noes: 0      Absent: 1      Abstain: 0

**4.0 PUBLIC PRESENTATIONS**

An opportunity for the public to address the Board on matters related to school district business which are not on the agenda. Although item(s) may be discussed, no action may be taken on the item(s). Please see the *Welcome!* Pamphlet for additional information.

NONE AT THIS TIME

**5.0 OLD BUSINESS**

- 5.1 Motion was made not to approve setting the budget for the District house repairs due to other unexpected expenses.  
MSC (P. Cerrillo, C. Cerrillo).  
Ayes: 4      Noes: 0      Absent: 1      Abstain: 0

## 6.0 NEW BUSINESS

- 6.1 Approval of the 2018-2019 Second Interim Report with a Positive Certification, as presented by Michele Smith, Business Manager.  
MSC (P. Cerrillo, C. Cerrillo).  
Ayes: 4      Noes: 0      Absent: 1      Abstain: 0
- 6.2 Approval of the addendum to the Audit Engagement letter from Borchardt, Corona Faeth & Zakarian Certified Public Accountants for fees related to the new OPEB Accounting & Disclosures for 2018-2019 and 2019-2020.  
MSC (C. Cerrillo, Moralez).  
Ayes: 4      Noes: 0      Absent: 1      Abstain: 0
- 6.3 Approval of the Authorized Signature Permit pursuant to education code section 42632 and 42633.  
MSC (P. Cerrillo, Moralez).  
Ayes: 4      Noes: 0      Absent: 1      Abstain: 0
- 6.4 Approval of the Provisional Internship Permit (PIP) for Rogelio Treviño. The permit has been submitted and verification of qualifications have been completed.  
MSC (Moralez, C. Cerrillo).  
Ayes: 4      Noes: 0      Absent: 1      Abstain: 0
- 6.5 Approval of the Fund Transfer per Resolution 19-13-3.  
  
Fund 1200 (Child Development) to Fund 1300 (Cafeteria Fund) in the amount one thousand five hundred fifty six dollars and seventy two cents (\$1,556. 72); to move preschool snack expenses provided by the cafeteria from August 16, 2018 - through February 28, 2019.  
MSC (P. Cerrillo, C. Cerrillo).  
Ayes: 4      Noes: 0      Absent: 1      Abstain: 0
- 6.6 Approval of the Memorandum of Understanding (MOU) between Orange Center Teachers Association (OCTA) and Orange Center School District Board of Education pertaining to Appendix B-1, subsection B of the OCTA Contract - Initial placement on the certificated salary schedule.  
MSC (Thomas, P. Cerrillo).  
Ayes: 4      Noes: 0      Absent: 1      Abstain: 0
- 6.7 Approval to discard an obsolete cart (tag #1585 Datamation 18 cart SN: V1-42181).  
MSC (C. Cerrillo, Moralez).  
Ayes: 4      Noes: 0      Absent: 1      Abstain: 0

## **7.0 COMMUNICATIONS**

NONE AT THIS TIME

## **8.0 PUPIL PERSONNEL**

NONE AT THIS TIME

## **9.0 PERSONNEL**

9.1 Approval of the letter of resignation due to retirement from Cheryl Guyette, Assistant Cook, effective June 7, 2019.

MSC (C. Cerrillo, Moralez).

Ayes: 4      Noes: 0      Absent: 1      Abstain: 0

## **10.0 WARRANTS**

10.1 The February 28, 2019 regular payroll and all maintenance cycles were approved, as presented.

MSC (C. Cerrillo, Thomas).

Ayes: 4      Noes: 0      Absent: 1      Abstain: 0

## **11.0 REPORT OF THE BOARD MEMBERS**

Board member Cristina Cerrillo commented on a voicemail message that she received from a concerned parent. Mrs. Hirschfield mentioned that she contacted the parent as soon as she was aware of the concern and all was resolved.

## **12.0 REPORT OF THE SUPERINTENDENT**

NONE AT THIS TIME

## **13.0 ANNOUNCEMENTS**

13.1 March 14<sup>th</sup> March Mathness Family Night at 5:30 p.m.

13.2 March 18<sup>th</sup> - 22<sup>nd</sup> Parent Teacher Conferences, minimum schedule day all week.

13.3 March 20<sup>th</sup> Caltrans Public Meeting at Robert J. Arriago Community Center at 5:30 p.m.

13.4 March 28<sup>th</sup> Valley Air student presentation 1:10 p.m. for TK-3<sup>rd</sup> grade & 1:45 p.m. for 4<sup>th</sup>-8<sup>th</sup> grade.

13.5 April 4<sup>th</sup> Science Fair Family Night at 5:30 p.m.

13.6 The next regular session of the Board of Education Meeting will convene on Wednesday, April 10, 2019 at 6:00 p.m. in the school library.

## **14.0 CLOSED SESSION**

14.1 Time called: 7:38 p.m.

14.2 Time regular session reconvened: 8:20 p.m.

14.3 No Action Taken

**15.0 ADJOURNMENT**

15.1 The regular session of the Board of Education Meeting was adjourned at 8:30 p.m.  
MSC (P. Cerrillo, C. Cerrillo).

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Christina Cerrillo, Board Clerk