

**ORANGE CENTER SCHOOL DISTRICT**  
**3530 South Cherry Avenue**  
**Fresno, CA 93706**

**Board of Education Meeting**  
**UNADOPTED MINUTES**  
**February 12th, 2025**  
**6:12 p.m. – In the School Library**

**1.0 CALL TO ORDER**

1.1 The regular session of the Board of Education Meeting was called to order at 6:12 p.m., by the Board President Melinda Moralez. The flag salute was led by Melinda Moralez.

1.2 Board Members Present:

Veronica Salazar  
Melinda Moralez  
Ernestine Gonzalez  
Rosa DePew

Absent  
Panfilo Cerrillo

**2.0 INTRODUCTION OF VISITORS**

- 1) Jeff Potter
- 2) Kris Ingrao
- 3) Jason Parkin
- 4) Juliana Sanchez

Others in attendance:  
Ruby Marquez and Mayra Sanchez

**3.0 APPROVAL OF AGENDA**

3.1 Approval of the February 12th, 2025, Board of Education Meeting Agenda.  
MSC (Salazar, Moralez).  
Ayes: 4      Noes: 0      Absent: 1      Abstain: 0

**4.0 MINUTES**

4.1 Approval of the corrected Unadopted Minutes of the January 8th, 2025 Board of Education Meeting as presented.  
MSC (Gonzalez, Moralez).

Ayes: 4      Noes: 0      Absent: 1      Abstain: 0

## **5.0 PUBLIC PRESENTATIONS**

- 5.1 An opportunity for the public to address the Board on matters related to school District business that is not on the agenda. Although item(s) may be discussed, no action may be taken on the item(s). Please see the *Welcome!* Pamphlet for additional information.

## **6.0 OLD BUSINESS**

NONE AT THIS TIME

## **7.0 NEW BUSINESS**

- 7.1 Approval of the Audit Certification of Corrective Actions for the 2023-2024 Audit Findings.  
MSC (Moralez, DePew).  
Ayes: 4      Noes: 0      Absent: 1      Abstain: 0
- 7.2 Approval of the attendance of Terry Hirschfield, Panfilo Cerrillo, Ernestine Gonzalez, Melinda Moralez, and Rosa DePew School Board President to the National School Board Association annual conference on April 4th, 2025 to April 7th, 2025 in Atlanta, GA. to include all actual and necessary expenses.  
MSC (Moralez, Salazar).  
Ayes: 4      Noes: 0      Absent: 1      Abstain: 0
- 7.3 Approval of the attendance of Mayra Sanchez to the California Association of School Business Officials (CASBO) annual conference on April 14th to April 17th, 2025 in San Jose, CA to include all actual and necessary expenses.  
MSC (DePew, Gonzalez).  
Ayes: 4      Noes: 0      Absent: 1      Abstain: 0
- 7.4 Approval of the Orange Center School Comprehensive Safety Plan for 2024-2025.  
MSC (Gonzalez, DePew).  
Ayes: 4      Noes: 0      Absent: 1      Abstain: 0
- 7.5 Approval of the licensing agreement between Document Tracking Services (DTS) and Orange Center School District. The contract term effective March 15, 2025 to March 15, 2026.  
MSC (Moralez, Salazar).  
Ayes: 4      Noes: 0      Absent: 1      Abstain: 0
- 7.6 Approval of the Superintendent to appoint two student representatives to District

PAC.  
MSC (Moralez, DePew).  
Ayes: 4        Noes: 0        Absent: 1        Abstain: 0

- 7.7 Approval of the agreement between New Life Physical Therapy Services, P.C., a California P-Corporation, dba HealthPro Pediatrics and Orange Center School District for student therapy services. The contract term effective February 1st, 2025 to July 31st, 2026.

MSC (DePew, Gonzalez).  
Ayes: 4        Noes: 0        Absent: 1        Abstain: 0

- 7.8 Approval of voting for no more than three candidates to the 2025 CSBA Delegate Assembly Subregion 10-B (Fresno County).

MSC (Moralez, DePew).  
Ayes: 4        Noes: 0        Absent: 1        Abstain: 0

- 7.9 Approval of Borchardt, Corona, Faeth & Zakarian Certified Public Accountants Bond Oversight Audit services update to include audit services for bond expenditures with Orange Center School District for the 2024-2025 school year.

MSC (Moralez, Salazar).  
Ayes: 4        Noes: 0        Absent: 1        Abstain: 0

- 7.10 Approval of the declaration that the Montague Double Stack Food Warmer obsolete with an estimated value of \$0.00. District to dispose of warmer.

MSC (Moralez, DePew).  
Ayes: 4        Noes: 0        Absent: 1        Abstain: 0

## **8.0 COMMUNICATIONS**

- 8.1 First Interim Report (2024-2025) - Positive Certification Letter

- 8.2 Modernization update - Kris Ingrao shared that we are two weeks into modernization project. Abatement has started in the cafeteria. The HazMat is being removed. We are scheduled for more demolition next week. The circle drive will be closed off. Alternate routes will be constructed to enter campus. Pick-up and drop-off will change. Contractors are suggesting “add-ons” for more lighting and decorative fencing for the Cafeteria. We may be potentially getting rid of Cypress tree near the library. The tricycle track may be incorporated into the project depending on quotes. Our phones in the Cafeteria will switch to Internet Phones. The fire alarm/PA system will be part of the package depending on quotes and budgeting. We have a final walkthrough of the New Playground and will possibly have a grand opening on Tuesday with an opening the following day for students. We will send a Parent Square to explore the playground. Mrs. Hirschfield shared that we have started a soft transfer to Library pick-up from the Cafeteria. The ASP bus is now loading in the back and next we should have an update on the drive-thru fence.

## **9.0 PUPIL PERSONNEL**

NONE AT THIS TIME

## **10.0 PERSONNEL**

- 10.1 Approval of the letter of resignation from Iris Langarica, First Grade Teacher effective June 6th, 2025.  
MSC (Moralez, DePew).  
Ayes: 4      Noes: 0      Absent: 1      Abstain: 0

## **11.0 WARRANTS**

- 11.1 The January 31st, 2025, regular payroll, and all maintenance cycles were approved, as presented.  
MSC (DePew, Gonzalez).  
Ayes: 4      Noes: 0      Absent: 1      Abstain: 0

## **12.0 REPORT OF THE BOARD MEMBERS**

NONE AT THIS TIME

## **13.0 REPORT OF THE SUPERINTENDENT**

- LCAP Mid-year Report: Our impact budget overview: The LCFF calculation is three million dollars and we have received two million dollars. The supplemental concentration is 546 thousand dollars spent. This is a report from our state spending and we have budgeted on the correct mark for this time of year. All other areas are ongoing.
- OCTA Final Agreement- This was board approved last meeting, we needed to update some grammatical errors and some page numbers.
- Performing Arts- This will be held at 6 p.m, located at Washington Union High School. Our 6th-8th choir will be performing along with K-3rd Hmong dance, 2nd and 3rd Folklorico dance and 4th-8th Folklorico dance. Doors will be open at 5:50 p.m.
- Unofficial program data:  
TK-8th -252      Preschool - 18      ASP - 152

## **14.0 ANNOUNCEMENTS**

- 14.1 The next regular session of the Board of Education Meeting will convene on Wednesday, March 12th, 2025 at 6:00 p.m. in the school library.

**15.0 CLOSED SESSION - 6:58 p.m.**

- 15.1 Public Employee Complaint: Government Code section 54957
- 15.2 Public Employee Discipline/Dismissal/Release/Reassignment
- 15.3 Time regular session reconvened: 7:22 p.m.

**16.0 OPEN SESSION -7:22 p.m.**

- 16.1 Report action(s) taken on Closed Session item 15.1

During closed session, the Board took action to authorize the use of an outside investigator through legal counsel to investigate the complaint of a district employee by the following roll call vote:

Aye:   4        No:           Abstain:           Absent:   1  

- 16.2 Report action(s) taken on Closed Session item 15.2

During closed session, the Board took action authorizing District staff to notify a certificated administrator of his release from his administrative position and reassignment teaching position for the 2025-2026 school year based on the required ratio of administrative employees to teachers set forth in Education Code sections 41402 through 41404 by the following roll call vote.

Aye:   4        No:           Abstain:           Absent:   1  

**17.0 ADJOURNMENT**

- 17.1 The regular session of the Board of Education Meeting, was adjourned at 7:24 p.m.  
MSC (Moralez, DePew).

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Ernestine Gonzalez, Board Clerk

