

ORANGE CENTER ELEMENTARY SCHOOL DISTRICT
Reopening Plan
2020-2021 SCHOOL YEAR

OVERVIEW OF DISTRICT PROCEDURES & DETAILS

Reopening Plan • Orange Center School is scheduled to open, as per the regular 2020-2021 adopted district calendar, on August 18, 2020. The District will resume the regularly scheduled calendar as long as the State of California and the County of Fresno have lifted the Stay-Home order and the District is able to facilitate an environment that meets the guidelines set forth by the state and local public health department, the State of California, the California Department of Education.

Stakeholders

The District will make efforts to include all stakeholders (parents, board members, staff, teachers, FCSS partners) in drafting a plan for reopening, in the extent that it is safely possible, through:

- Board meetings
- Staff meetings via Digital platform
- Email communication
- Surveys

Cohort Plans

• If needed, due to large grade level size, some grade level students may be cohorted by grade level and/or grade spans, allowing for safe social distancing. All classes will assure appropriate social distancing (6 feet) as indicated by CDPH.

Campus Safety Measures

- Orange Center School will be closed to the visiting public.
- The school office will modify its schedule to be open to parents/visitors after all students have entered the school building.
- There will be one entry point during the instructional day for the public and parents/guardians to access the office in case of an emergency or urgent matters.
- School office will have a partitioned space for COVID-19 related needs or concerns.
- School office will have a designated room for routine health needs.
- Office counters are equipped with plexiglass between office staff and students/parents/staff.
- School playground equipment or play structures will not be utilized, until deemed appropriate by CDPH.
- Appropriate safety training will be provided to all staff within their respective job function roles.
- Hand sanitizer will be available in all classrooms, all school facilities, and in hallways.
- Hand washing stations will be available in every classroom, school facility, and bathroom.

ORANGE CENTER ELEMENTARY SCHOOL DISTRICT
Reopening Plan
2020-2021 SCHOOL YEAR

- A designated path of travel will be established, that illustrates a single direction of travel in all hallways, where appropriate social distancing (6 feet) cannot be practiced.
- All bathroom stalls, urinals, and sinks that cannot be used with appropriate barriers or social distancing, for student and staff use, will be covered or closed off.
- The District will assure that the appropriate amount of PPE and hand sanitizer is made available, in addition to the small supply of hand sanitizer, masks and face shields that will be provided to the District by the State of California, for students and staff. The District will develop a plan to replenish the stock as needed.
- The District will utilize 6- touchless thermometers, in order to execute Active Screenings.
- OCSD shall ensure all HVAC systems operate on the mode which delivers the most fresh air changes per hour, including disabling demand-controlled ventilation, and open outdoor air dampers to 100% as indoor and outdoor conditions safely permit.

Cleaning Procedures

- All classrooms, offices, and other used facilities at the school site will be cleaned and disinfected daily per CDC guidelines.
- Surfaces in the school office will be cleaned multiple times a day due to high traffic.
- All buses will be cleaned and disinfected after each bus route completion
- All computer or “digital” devices will be wiped/disinfected at the end of the day. Note: Devices will be assigned to individual students.

Positive COVID-19 Cases or Community Surges

- In the event that a student or staff member who has been attending school or a member of their household tests positive for COVID -19, the District will follow all guidelines and regulations set forth by the Department of Public Health.

<https://www.co.fresno.ca.us/Home/ShowDocument?id=50575>

- In the event that local public health officials or the State of California give guidance for school to close, based on risk levels in the specific community, the district will immediately execute the **Orange Center School Closure Distance Learning Program** for all students.

Orange Center School District will:

- Adopt a Parent Passive Screening Agreement
- Review the Orange Center School District Safety Plan
- Create an Orange Center Illness Prevention Program Plan (IIPP)

ORANGE CENTER ELEMENTARY SCHOOL DISTRICT
Reopening Plan
2020-2021 SCHOOL YEAR

Safety Requirements and Campus Access

- The District will practice Active Screening: prior to entering campus, students, staff and visitors will have their temperature checked, by trained staff, with a digital no touch thermometer.
- All staff members will review the “ **COVID-19 Screening Checklist for ORANGE CENTER Employees and Volunteers Reporting to Work**” prior to coming onto campus or driving the bus, and will follow all directions listed.
- Appropriate social distancing guidelines will be followed by all staff, students, and campus visitors.
- **Students** (3rd-8th grade) **will be required to wear a mask or face covering while at school.** Students in grades TK-2nd will be encouraged to wear a mask.
- Students or staff members who require special accommodations, regarding masks, due to medical conditions or disabilities, may work with administration to discuss alternatives, ie, face shield/cloth covering tucked into shirt options
- A mask will be provided, if students do not have one prior to entering the school campus, however, the District encourages families to provide masks or face coverings, for their child, that are comfortable and fit each student appropriately.
- Teachers will be required to wear a face covering (mask) or a face shield (provided by the district) at all times.
- Staff must sanitize their hands immediately prior to entering the school site.
- Parents will be required to wear a mask upon entering campus.
- Students will be required to wash hands and/or use hand sanitizer prior to entering campus, before eating meals, and after breaks or outdoor activities.
- Vendors will be allowed on campus wearing proper PPE.
- Deliveries will be dropped off at designated areas.
- The district will suspend any requests for facilities use until all of the COVID -19 Pandemic restrictions have been lifted by the State of California , CDPH, and the local Health Department..

School Community Health Safeguards

- The Site LVN and FCSS Registered School Nurse will work with site administration to assure proper medical protocols and procedures are in place for active and passive screening.
- OCSD shall provide and require the use of facial coverings (facial shields as specified in the OC reopening plan) in accordance with federal, state, and local guidelines currently in effect. Individuals who cannot wear a mask because of a documented health issue shall instead be required to wear a face shield and neck drape (tucked into the shirt). Teachers may also wear a mask or face covering, in addition to the face shield.

ORANGE CENTER ELEMENTARY SCHOOL DISTRICT
Reopening Plan
2020-2021 SCHOOL YEAR

- District Staff will be provided with training in the following areas:
 - Proper use of PPE
 - Cleaning and sanitizing thermometers
 - Cough and sneeze etiquette
 - Keeping hands away from ones face
 - Frequent hand washing and techniques
 - Confidentiality around health reporting
 - School health staff to be trained by FCSS Health staff on clinical manifestations of COVID-19 pediatric presentations, and CDC transmission-based precautions.
- District students and parents will receive literature and be given access to videos on proper usage of masks and how to mitigate the spread of COVID-19.
- Signage in (English Hmong, and Spanish) reminding all school community members on the importance of handwashing and maintaining social distancing will be prominently displayed in all classrooms and all school facilities.
- If a student, upon entering school, or throughout the school displays symptoms of COVID-19, not limited to and including a temperature of 100.4 or higher, they will immediately be separated from others and isolated in an area to ensure physical distancing. They should continue to wear their facemask and remain under adult supervision until they can be picked up by an authorized adult or transported to a healthcare facility, as needed. Protocols established by the Department of Public Health will be followed.
- The Site LVN will notify parents that the child cannot return to school until they have met the criteria to discontinue home isolation set by the CDC.
- Staff members who develop symptoms of illness should be sent to medical care.
- Staff members are to report to the HR department regarding any exclusions from work.
- Staff Members who are sick are not to return to work until they have met the criteria set forth by CDC regarding the discontinuance of home isolation.

Staff

- Proper PPE will be provided to all staff- All staff members will be provided with face coverings (masks), in addition, teachers will be provided with face shields. OCSD will provide N95 masks for respiratory protection staff caring closely for students who get sick at the worksite with COVID-like symptoms
- To the extent possible, break and lunch schedules will be staggered to prevent congregations in work areas, break rooms, and bathrooms.
- The OC Patio and break room will be made available to staff who wish to eat and take breaks, seating will be marked off to ensure appropriate social distancing.
- Cleaning supplies will be made available in common areas.
- Work spaces will be arranged to ensure appropriate social distancing between students and

ORANGE CENTER ELEMENTARY SCHOOL DISTRICT
Reopening Plan
2020-2021 SCHOOL YEAR

teachers.

- The Human Resource Officer will act as a liaison for responding to COVID-19 concerns.
- Staff members who are at higher risk for severe illness (medical conditions that the CDC says may have increased risks) or who cannot safely distance from household contacts at higher risk may be provided options, such as telework or negotiated change in classification of duties, if appropriate or if the district can reasonably accommodate.
- If reasonable accommodations are not practicable, the District will work with the employees to develop a flexible leave plan that endeavors to avoid exhausting the employees earned leave.

Instructional Models- Based on COVID -19 Situation in the County/State

Instructional Program Models	COVID-19 Situation	Program Model	Staffing
1. Distance Learning Only	Based on the local COVID-19 situation, it would be determined that the district cannot provide safe conditions on campus as indicated by guidelines set forth by the CDPH, CDE, FCDPH. Monday- All Distance Learning Day with Student Support and Teacher collaboration and preparation.	All students would receive materials and technology to receive instruction via distance learning for the duration of the school day 5 days a week. Attendance would be taken for all students.	Teachers would report to school site Classroom schedules would be adhered to. Support staff would assist with virtual student small groups. SPED would also schedule times for student support and IEP implementation
2. HYBRID Model-	Based on the local COVID-19 situation, it would be determined that the district could provide safe conditions on campus as indicated by guidelines set forth by the CDPH, CDE, FCDPH. for extended periods of time and 2 days a week, per cohort. Monday- All Distance Learning Day with Student Support and Teacher collaboration and preparation. Tuesday-Friday - Instructional Schedule	Students would be split into 2 cohorts and attend 2 days a week. The “off campus day” day would be used for teachers to prepare materials and provide supplemental instruction to all DL, EL, SPED and underperforming students. Students who are at home (DL and cohort) would be required to join all lessons via digital platform. Attendance would be taken for all students.	Teachers would report to work Classroom schedules would be adhered to, lessons would be zoomed or presented on a specified platform . Support staff would assist with virtual/live student small groups. SPED would schedule times for student support and IEP implementation..
3. Modified Model	Based on the local COVID-19 situation, it would be determined that the district could provide safe conditions on campus as indicated by guidelines set forth by the CDPH, CDE, FCDPH. for extended periods of time 5 days a week. Monday- All Distance Learning Day with Student Support and	Students would report to school daily on a shortened day schedule 5 days a week. Students who are at home (DL) would be required to join all lessons via digital platform. Attendance would be taken for all students.	Teachers would report to work Classroom schedules would be adhered to, lessons would be zoomed or presented in a specified platform. Support staff would assist with virtual/live student small groups.

ORANGE CENTER ELEMENTARY SCHOOL DISTRICT
Reopening Plan
2020-2021 SCHOOL YEAR

	Teacher collaboration and preparation. Tuesday-Friday Instructional Schedule		SPED would schedule times for student support and IEP implementation.
4. Traditional Reopening	Based on the local COVID-19 situation it would be determined that the district could provide safe conditions on campus as indicated by guidelines set forth by the CDPH, CDE, FCDPH. District can ensure a safe environment 5 days a week and a regular schedule.	Students would report to school daily on a regular day schedule.	

Distance Learning

- Parents will be given the option to keep their student(s) home and continue to participate in distance learning, unless the state mandates specific terms of eligibility per AB77.
- Students who opt to participate in the distance learning format will be required to join lessons during school day via a selected digital platform. Parents will be required to pick up weekly supplemental supplies and materials. **Percentage as of 6/24/2020 9% (29 students) who have indicated interest in DL (55 families have not responded to survey requests).**

Campus Ingress and Egress

- Front gate, the south gate, of the circular drive, will be a single point ingress and the north gate will be the single point of egress of campus/district.

Upon Arrival

- Parents who drop off their students will be required to enter the loading/drop off area and will be asked not to exit their vehicle or walk on to campus.
- Students will be directed into a line to await screening and sanitize their hands. Marked areas will designate where students can wait with proper social distancing.
- The district will practice active screening: prior to entering campus, students will have their temperature checked, by trained staff, with a digital thermometer.
- Students will report to their classroom for handwashing and breakfast period.

Bus

- Parents will be required to review and sign the Parent Verification of Passive Screening Requirement, indicating that they are aware of the screening requirement and that they are ensuring that they will screen their child/ren and verify that they are free of COVID-19 symptoms each day before they ride the bus.
- Students will be passively screened prior to boarding the bus, by the parent, and will be

ORANGE CENTER ELEMENTARY SCHOOL DISTRICT
Reopening Plan
2020-2021 SCHOOL YEAR

actively screened, prior to entering campus, students will have their temperature checked, by trained staff, with a digital no touch thermometer.

- Bus drivers will wear face masks/coverings or face shields while driving the bus.
- Students will be required to wear a mask or face covering while riding the bus.
- A mask will be provided if students do not have one prior to boarding the bus.
- Buses will be equipped with hand sanitizer and students will be required to sanitize as they board the bus.
- All school buses will be equipped with disinfectant cleaners to be used as needed by the bus driver.
- Bus windows will be down
- Students will have assigned seats and will be required to maintain appropriate social distancing on the bus as directed by DPH.
- Parents will not be allowed to board the bus.
- Students will be directed into a line to await screening, upon arrival at school. Marked areas will designate where students can wait with proper social distancing.
- The district will practice Active Screening: prior to entering campus, students will have their temperature checked, by trained staff, with a digital no touch thermometer.
- Students will report to their classroom for handwashing and breakfast period.

Start of School

- The district will practice active screening: prior to entering campus, all students will have their temperature checked, by trained staff, with a digital no touch thermometer.
- Students will report to their classroom for handwashing and breakfast period.
- Parents will not be allowed on campus at drop off time.

During School Hours

- Staff and Students will be required to wear masks/face coverings, while in any classroom or school facility, if 6 feet of social distancing cannot be attained (subject to guidance from CDPH).
- Students will be required to remain in their assigned classrooms the entire day. Students will be allowed to take scheduled breaks outdoors and will be allowed restroom breaks or hand washing breaks as needed.
- All classrooms will have a posted handwashing schedule and will use the hand washing stations in their classroom.
- All desks will be placed in order for students to be spaced 6 feet apart.
- Students will be required to stay in their assigned seats, unless they have asked permission to travel to other areas in the classroom.
- Students will not share materials or supplies and will use digital resources and books online, to the extent possible.
- In order to maintain social distancing and continue instruction, lessons may be broadcasted

ORANGE CENTER ELEMENTARY SCHOOL DISTRICT
Reopening Plan
2020-2021 SCHOOL YEAR

into a secondary space in conjunction with appropriate supervision and academic support.

- All learning will take place on campus. Field trips will not be permitted until all COVID-19 guidelines have been lifted.
- Students will be encouraged to minimize the transport of personal items. Personal items will be kept separate from other students.

Meals

- Food service staff will wear face shields, gloves, and masks at all times when preparing and serving meals.
- Staff will monitor students in their classroom while they eat their meals.
- Prior to all meals, students will be required to wash their hands, utilizing the classroom handwashing station.
- All meals will be eaten in the students designated classrooms.
- Breakfast and lunches will be delivered to each classroom prior to the scheduled lunch period.
- All classrooms will be equipped with disinfectant cleaners to be used, as needed, before and after meals.
- Parents will not be allowed to eat with students in the classrooms.

Recess & Breaks

- Recess times will be staggered by classrooms/cohorts.
- Staff will monitor students outside during breaks.
- Staff will monitor bathrooms to assure safe bathroom practices.
- Play zones will be designated by grade level and/or cohorts.
- Students will be required to stay a minimum of 6 feet distance apart.

Physical Education (Not required by CDE during the 2020-2021 SY)

- Students will complete PE activities in designated areas and at designated times.
- All lessons will include activities that require no contact, or equipment and that can be completed with appropriate social distancing.
- PE times will be staggered by grade level and/or grade spans.

End of School day

- Families will be assigned staggered dismissal times and will wait in a designated area to be called.
- Families will be encouraged to stick to the dismissal schedule, allowing for safe distancing of each dismissal group.
- Bus riders will wait to board the bus at the bus loading area, with social distancing of 6 feet.
- Drivers will call for students using their radios. Students will be required to follow the designated direction of travel to the designated bus loading area.

ORANGE CENTER ELEMENTARY SCHOOL DISTRICT
Reopening Plan
2020-2021 SCHOOL YEAR

- Students who are picked up will be scheduled, by family, and picked up at the front of the school in the loading area.
- Parents will be asked to stay in their vehicle or walk on to campus.

Expanded Learning Program *(formerly known as After School Program)*

- Orange Center School District may provide an extended learning program, if the District is able to safely provide physical space and meet all guidelines recommended by the CDPH.
- All Extended Learning staff members will review the COVID-19 Screening Checklist for ORANGE CENTER Employees and Volunteers Reporting to Work, prior to coming onto campus.
- Students (3rd-8th grade) will be required to wear a mask or face covering while at school. Students in grades TK-2nd will be encouraged to wear a mask.
- A mask will be provided if students do not have one.
- Staff will be required to wear a face shield (provided by the district) at all times. Staff may also wear a mask or face covering, in addition to the face shield.
- Students will be required to wash hands and/or use hand sanitizer prior to eating meals, and after breaks or outdoor activities.
- Students will report to their designated check in and remain in designated areas and will practice appropriate social distancing at all times (~~6~~ feet).
- Students will wash hands upon check in and right before supper service, and as needed.
- Suppers will be delivered to each classroom and will be eaten in the classroom.
- After school staff will remain in their designated classrooms during after school hours when students are present.
- Parents will not be allowed on campus during after school program hours.
- Students will be allowed to play in designated areas by grade level and/or grade level cohorts.
- Appropriate social distancing (6 feet) will be practiced at all times throughout program duration.
- All learning will take place on campus and virtual activities are encouraged. Off campus field trips will not be permitted until all COVID-19 guidelines have been lifted.
- Transportation will not be offered for extended learning programs.
- Parents would inform staff upon arrival in the loading zone and will remain in their vehicle. Students will be released to each parent in the loading area.

**ORANGE CENTER ELEMENTARY SCHOOL DISTRICT
Reopening Plan
2020-2021 SCHOOL YEAR**